

**APPROVAL OF THE DRAFT DOCUMENT, YOUR INVOLVEMENT IN PLANNING
FOR PUBLIC CONSULTATION**

<u>Report of the:</u>	Head of Place Development
<u>Contact:</u>	Carol Humphrey
Urgent Decision?(yes/no)	No
If yes, reason urgent decision required:	N/A
<u>Annexes/Appendices</u> (attached):	Draft of, Your involvement in Planning
<u>Other available papers</u> (not attached):	Planning and Compulsory Purchase Act 2004 Localism Act 2011 Statement of Community Involvement 2006

REPORT SUMMARY

This report seeks Committee approval to carry out public consultation on the document, Your involvement in Planning, a draft of which is appended to this report.

RECOMMENDATION

The Committee is asked to approve the revised draft document, Your involvement in Planning for public consultation.

Notes

1 Implications for the Council's Key Priorities, Service Plans and Sustainable Community Strategy

- 1.1 We have revised the adopted SCI as part of maintaining an up to date suite of planning documents in relation to the operation of the service.

2 Background

- 2.1 Under the Planning and Compulsory Purchase Act 2004, all local planning authorities are required to produce a Statement of Community Involvement (SCI). This document sets out how and when we will carry out consultations and involve the community in both the preparation of planning policy documents and decisions on planning applications.

- 2.2 Our current SCI was adopted in 2006. Since then there have been a number of pertinent changes including relevant legislation, use of social media and electronic communication. It is therefore timely to update the document, its requirements and procedures.
- 2.3 The draft SCI, now titled, Your involvement in Planning, seeks to address these changes and update our commitment to community involvement in the planning process. Your involvement in Planning is not a policy document but rather a public statement that lets our communities and stakeholders know how and when they can be involved.

3 Proposals

- 3.1 A draft of, Your involvement in Planning is attached at Appendix 1. The changes to the current 2006 SCI are small and mainly focus on providing greater clarity for the reader as well as updating factual information and providing a glossary of planning terms.
- 3.2 Changes made in the Localism Act 2011 allow local planning authorities to adopt and publish these documents without a statutory requirement for public consultation. However, as the purpose of the document is to set out how we will engage with the public it is good practice to undertake public consultation on a draft version and to take account of any comments received before adopting an updated document.
- 3.3 A report will be brought back to this Committee summarising the outcome of the public consultation and recommending a final version of the document for adoption.

4 Financial and Manpower Implications

- 4.1 No direct financial or manpower implications included in this report.

5 Legal Implications (including implications for matters relating to equality)

- 5.1 Section 18 of the Planning and Compulsory Purchase Act 2004 imposes a legal obligation upon the Council to produce a Statement of Community Involvement. The document “Your Involvement in Planning” has been produced by the Council in fulfilment of that obligation. The document seeks to promote the objective of equality in that it identifies those groups within society who are considered to be under-represented within the planning process and undertakes to engage with them.
- 5.2 **Monitoring Officer’s comments:** None for the purposes of this report.

6 Sustainability Policy and Community Safety Implications

- 6.1 None for the purposes of this report.

7 Partnerships

- 7.1 None for the purposes of this report.

8 Risk Assessment

8.1 Not applicable.

9 Conclusion and Recommendations

9.1 The Committee is asked to approve the document Your involvement in Planning for public consultation.

WARD(S) AFFECTED: ALL

APPENDIX 1